



2022 PRESERVATION HONOR AWARDS NOMINATION QUESTIONS FOR PROGRAMMATIC AWARD

The Programmatic Award honors an organization or government agency that engaged in advocacy, educational, programmatic, or other activity supporting preservation efforts. Efforts for either a specific historic property or broad-based program may be identified.

PROGRAM INFORMATION

Name of the Program that is being Nominated

Street Address for the Nominated Program

Name of the Organization or Government Agency that created the Program

Mailing Address of the Organization or Government Agency that created the Program

One-sentence description of Nominated Program (30 words)

PROGRAM DESCRIPTION

Summary Statement (max. 300 words)

Summarize your nomination and explain what is being nominated, how the nominated program demonstrates excellence in historic preservation, and the impact achieved by the program.

Program Completion Date

HISTORIC SIGNIFICANCE

Describe the significance of the historic property that is the subject of the program that is being nominated.

Type of Property:

- Site
- Building
- Structure
- District
- Landscape
- Object

Designation Status (check all that apply):

- National Historic Landmark
- National Register of Historic Places – Individual
- National Register of Historic Places - Contributing to District
- State Register of Historic Places - Individual
- State Register of Historic Places - Contributing to District
- Local Historic District or Designation - Individual
- Local Historic District or Designation - Contributing to District
- Nomination in progress
- Eligible but not listed
- Other*

*If Other, explain below.

Construction Date

Period of Significance

Description of the Property and its Historic Significance (max. 400 words):

Type of Program (check all that apply)

- Advocacy
- Education
- Programmatic
- Other (explain)

Program Scope (check all that apply):

- Preservation Planning
- Inventory and Survey
- Stewardship Training and Education
- Advocacy and Community Engagement
- Acquisition, Management and/or Operational Planning & Implementation
- Public History and Education
- Other (explain)

Program Focus: Specific Site or Broad-Based Effort

Describe the Program’s goals, scope and achievements (max. 500 words).

Describe the lead organization or government agency’s purpose, mission and background (max. 300 words).

Describe the role of any partner organizations in the program (max. 500 words).

PROGRAM LOCATION

Upload Map of the Project’s Location

- Use Google Maps, Map Quest, USGS Quad or Similar. Create a PDF or PNG before uploading.
- Label map file(s) using the convention:
“ORGANIZATION_PROGRAM_NUMBER_DESCRIPTION”
Example: "HHF_SampleProgram_Photo1_Map.pdf"

Location Description

UPLOAD PROGRAM REFERENCE MATERIALS

Upload copies of the nominated project, media or program materials, such as brochures, exhibit materials, reports, etc. (Instructions on how to Zip multiple files provided on the page.)

- Label file(s) using the the convention:
- "ORGANIZATION_PROGRAM_NUMBER_IMAGE DESCRIPTION"
- Examples:
"HHF_SampleProgram_Doc1_Brochure.pdf"
"HHF_SampleProgram_Doc2_Storyboards.pdf"
"HHF_SampleProgram_Plan1_Drawings.pdf"

For large digital files, please share via Dropbox or other transfer tool and provide the link here.

PHOTOGRAPHS

Insert at least six images illustrating various aspects of the program, including one overview image showing the completed project. Other photos may include before and after images showing the work undertaken and the program's impact. A historic photo of the property is highly desirable. Feel free to add as many photos as you feel necessary to describe the project and demonstrate the achievement.

Label all image files consistently using the convention:

“ORGANIZATION_PROGRAM_PHOTO NUMBER_IMAGE DESCRIPTION”

Example:

“HHF_SampleProgram_Photo1_HistoricOverview”
“HHF_SampleProgram_Photo2_OverviewBefore”
“HHF_SampleProgram_Photo3_OverviewAfter”
“HHF_SampleProgram_Photo4_DetailBefore”
“HHF_SampleProgram_Photo5_DetailAfter”
“HHF_SampleProgram_Photo6_WorkGroupDuringProject”

PHOTOGRAPH DESCRIPTIONS

Download the Excel template below and input the following information for each photograph submitted: Name of Site/Project/Program, Caption/Description, and Photographer. When complete, upload the file below. (Instructions on how to Zip multiple files provided on the page.)

NOMINATOR INFORMATION

Last Name	First Name	Mr./Ms./Dr./Other Title
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Title & Organization (If Applicable)

Area Code and Telephone	E-mail
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Mailing Address	City	State	Zip Code
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ORGANIZATION OR GOVERNMENT AGENCY INFORMATION

List Contact information for the Organization or Agency that created the Program

Last Name	First Name	Mr./Ms./Dr./Other Title
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Title & Organization (If Applicable)

Area Code and Telephone	E-mail
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Mailing Address	City	State	Zip Code
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Does the Organization/Agency know this program is being nominated for an award?

- Yes, the Organization/Agency is aware of this nomination.
- Yes, Nominator represents the org/agency.
- Yes, however, the org/agency wishes to remain anonymous.
- No, the Organization/Agency is not aware – please explain.

STAKEHOLDER INFORMATION

Download the Excel spreadsheet below and fill in names, addresses, phone and email contact information for all parties involved in this program, including, but not limited to: archaeologists, architects, consultants, contractors, developer, engineers, financiers, investors, nonprofit organizations, board members, historians, researchers, designers, etc. Add as many contacts as needed to provide a comprehensive picture of those who were involved. Complete all fields for each stakeholder.

SUBMISSION & PAYMENT

A nomination fee of \$50.00 is required for submittal. Payment may be completed by either Paypal or credit card.

IMPORTANT: Please mail/deliver 3 hard-copy sets of the completed nomination form, map, reference materials, photos, photo descriptions, stakeholder spreadsheet to: Historic Hawaii Foundation, 680 Iwilei Rd, Ste. 690, Honolulu, HI 96817 within a week of the nomination deadline.

Mahalo!