



2022 PRESERVATION HONOR AWARDS NOMINATION QUESTIONS FOR INDIVIDUAL ACHIEVEMENT

The Individual Achievement Award honors a leader in the preservation field who has made achievements in preserving places significant to the history of Hawai'i. Either site-specific or broad-based efforts may be identified.

INFORMATION ABOUT THE HONOREE (the person being nominated)

Name of Nominee

One-sentence description of the Nominee (up to 30 words)

TELL US ABOUT THE PERSON

Summarize your nomination and explain how the nominated person demonstrates excellence in historic preservation, and the impact achieved by the person.

Summary Statement (Maximum 300 words)

DESCRIPTION OF NOMINEE'S WORK

What is the Scope of the Nominee's Projects? (check all that apply)

- Adaptive Reuse
- Archaeological Site Protection
- Preservation Planning
- Restoration/Rehabilitation
- Sustainable Design
- Other (if selected, explain here)

Describe the Nominee’s Preservation Leadership (check all that apply):

- Career Achievement (long term)
- Emerging Leader
- Historic Property Stewardship
- Advocacy
- Community Effort
- Preservation Organization Support/Capacity Building
- Other (explain here)

Describe the project goals, scope and achievements of the Nominee’s work (max. 500 words).

Describe the Nominee’s background and preservation achievements (max. 500 words).

Describe the purpose, mission and background of the Nominee’s Organization if applicable (max. 300 words).

Describe the role of any partner organizations in the program (max. 500 words).

UPLOAD PROJECT REFERENCE MATERIALS

Upload the project, media or program materials relating to the nominee, such as brochures, exhibit materials, reports, etc.

Label file(s) using the the convention: “ORGANIZATION_PROJECT_NUMBER_DESCRIPTION”

Example:

“HHF_SampleProject_Doc1_Brochure.pdf”

“HHF_SampleProject_Doc2_Storyboards.pdf”

“HHF_SampleProject_Plan1_Drawings.pdf”

For large digital files, please share via Dropbox or other transfer tool and provide the link here.

PHOTOGRAPHS

- Insert at least six images, including one high resolution photo of the nominee and examples that showcase the individual's work. Photo(s) of the relevant property(ies) are desirable. Feel free to include as many photos as you feel necessary to describe the person's work and demonstrate achievement. High resolution images are requested.
- Label all image files consistently using the convention: “NOMINEE_PROJECT_PHOTO NUMBER_DESCRIPTION”

Name_SampleProject_Photo1_HistoricSite

Name_SampleProject_Photo2_LeadingCommunityWorkDay

Name_SampleProject_Photo3_SiteAfter
Name_SampleProject_Photo5_DetailAfter
Name_SampleProject_Photo6_WorkGroupDuringProject

PHOTOGRAPH DESCRIPTIONS

Download the Excel template below and input the following information for each photograph submitted: Name of Nominee/Site/Project/Program, Caption/Description, and Photographer. When complete, upload the file below. (Instructions on how to Zip multiple files provided on the page.)

Nominator Information (the person filling out the form)

First and Last Name

Title & Organization (If applicable)

Address

Phone and Email

Nominee's Information (the person to be awarded)

First and Last Name

Title & Organization (If applicable)

Address

Phone and Email

Is the Individual being nominated aware of this nomination?

- Yes, the Individual is aware of this nomination.
- No, the Individual is not aware - explain here.

STAKEHOLDER INFORMATION

Download the Excel spreadsheet below and fill in names, addresses, phone and email contact information for all parties involved in working with and/or supporting the nominee, including, but not limited to: archaeologists, architects, consultants, contractors, developer, engineers, financiers, investors, nonprofit organizations, board members, historians, researchers, designers, family members, and so on. Add as many contacts as needed to provide a comprehensive picture of those who were involved. Complete all fields for each stakeholder.

SUBMISSION & PAYMENT

A nomination fee of \$50.00 is required for submittal. Payment may be completed by either Paypal or credit card.

IMPORTANT: Please mail/deliver 3 hard-copy sets of the completed nomination form, map, reference materials, photos, photo descriptions, stakeholder spreadsheet to: Historic Hawaii Foundation, 680 Iwilei Rd, Ste. 690, Honolulu, HI 96817 within a week of the nomination deadline.

Mahalo!